



For Approval by Membership at the 2025 ALAIR Annual Business Meeting

2024 ALAIR Annual Business Meeting Minutes

Date: Friday, March 15, 2024

Time: 12:30 pm-1:15 pm

Location: The University of Alabama in Birmingham, Birmingham, AL

Present:	President	Ginny Cockerill (Greenville Technical College)
	Vice President/Chair	Preston Robinson (Tuskegee University)
	Past President	Mandy Sessions (Wallace Community College - Dothan)
	Treasurer	Tish Worthington (The University of Alabama)
	Secretary	Jessica Carroll (Alabama Community College System)
	Member-at-Large	Jowaune Williams (Alabama State University)
	Member-at-Large	Daphne Jones (Talladega College)
	Nominating Committee	Jesse Low (The University of Alabama at Birmingham)
	Nominating Committee	Eva Painter (Marion Military Institute)

Conference Theme: *Iron Sharpens Iron*

Call to order: After morning sessions at the 2024 Alabama Association for Institutional Research (ALAIR) conference, the Annual Business Meeting was called to order by President Ginny Cockerill at 12:30 pm on Friday, March 15, 2024. Ginny welcomed ALAIR members and thanked Vice President and Conference Chair Preston Robinson for planning a great conference. She introduced the present board members to the membership.

Approval of minutes: Secretary Jessica Carroll asked all members to review last year's Annual Business Meeting minutes found on the tables. After giving members a few minutes to review minutes, Jessica asks if there were any changes to the minutes. No changes were suggested, a motion was made to approve the minutes, seconded, and the motion carried.

Treasurer's report: The 2024 ALAIR Treasurer's Report was distributed before the business meeting started. Treasurer Tish Worthington stated the current treasurer's report started on 03/11/2023 and ended on 03/07/2024. The current bank account balance is \$49,190.03. The ALAIR CD was closed on recommendations of the bank and leadership and the amount was rolled into the checking account. The CD had to be connected to an individual's social security number with only a small time frame to change. It didn't earn much interest. There are no suggested changes to the treasurer's report, and it was approved as is. Tish and Ginny expressed thanks and appreciation for the support of our sponsors:

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NEW BUSINESS

2024 AIR Forum and SAIR Conference: The annual AIR forum will be hold May 28-31 in Denver, CO. The 2024 SAIR conference will be hod September 28 – October 1 in Atlanta, GA.

Ginny then asked all of the ALAIR past board members in attendance at the luncheon to stand to be recognized and encouraged those that haven't served in a leadership role to consider serving in the future.

ALAIR Board Elections 2024-2025:

Past President Mandy Sessions discussed the nominations for the 2024-2025 slate of officers. Mandy reminded the membership that someone can submit themselves or submit any nominations in addition to those proposed by the nominating committee. Mandy then presented the slate of officers, as well as provided a biography for each nominee: Jessica Carroll, Assistant Director of Organizational Effectiveness and Research, Alabama Community College System is nominated as the Vice-President/Conference Chair; and Anna Hodges, Coastal Alabama Community College and Savannah Jones, University of Alabama at Birmingham are nominated as Nominating Committee members. There were no nominations for secretary, so the floor was opened for nominations. Michelle Tin, Institutional Research Analyst, University of Alabama, was nominated. Mandy moved that the membership approve all of the presented new officers. The motion was seconded and carried.

Conference Recap: Vice President and Conference Chair Preston Robinson provided a conference recap. He announced there were 69 attendees, including 13 individual memberships and 19 institutional memberships. There were 20 presentation submissions and 17 presentations. He recognized and thanked the presenters. He recognized that the conference had been held at the beach for the last few years and wanted to try to make that happen again. Since that didn't work, Birmingham was chosen, and Jesse Lowe and Jaret Langston from the University of Alabama in Birmingham helped secure the National Alumni House as the conference site.

Preston and Mandy presented Ginny with the President's box and thanked her for her leadership and guidance. The first box was broken and glued together. Another one will be delivered to Ginny's home.

Joseph T. Sutton Leadership award: The Joseph T. Sutton Leadership award is to awarded to an Alabamian who has demonstrated leadership and outstanding accomplishment in the field of institutional research and related fields. The award is a meaningful recognition of individuals who have provided exemplary service and leadership and have actively supported and enhanced the goals of ALAIR. Past President Mandy Session stated the qualifications for the award and announced Dr. Wendy Broyles as the winner. Dr. Broyles was presented with a plaque and a letter will be sent to Troy University's president informing of the award.

Sam Lowther Travel Grant award: Past President Mandy Sessions announced this year's winner, Emily Rothenbacher, Institutional Research Analyst at the University of Alabama. She will be awarded a \$300 stipend to attend SAIR or AIR. Mandy encouraged everyone to please apply for this travel grant in the future.

Adjournment and Raffle: Preston thanked everyone for attending the conference and wished them a safe trip home. The ALAIR 2024 business meeting adjourned at 12:54 pm.